



St. MARTIN'S ENGINEERING COLLEGE

- ESTD : 2002 • A Non Minority Institution
- Affiliated to JNTUH • Approved by AICTE
- ISO 9001:2008 Certified • Accredited by NAAC & NBA
- SIRO Recognition by MST, Govt. of India

DEPARTMENT OF ENGLISH MINUTES OF MEETING -BOARD OF STUDIES (BOS)

Date: 12/02/2020

The BOS meeting is held at IQAC, MG Block on 12th Feb 2020 at 10 AM.

The Agenda of the meeting is as under.

- Curriculum and Syllabus framing

The following members attended.

S. No.	Name of the Faculty	Designation	Responsibility	Signature
1	Dr. D. Sunil	Associate Professor	Chairman	
2	Dr. NVSN Lakshmi	Assistant Professor JNTUH	University Nominee	 12/2/2020
3	Dr. G. Venkata Ramana	Associate Professor, BVRIT	Educationalist	 12/2/2020
4	Dr. A. Usha Bala	Professor, CMRIT	Educationalist	 12/2/2020
5	G. Laxmikanth	Associate Professor	Member	 12/2/2020
6	J.Anjaneyulu	Assistant Professor	Member	
7	P.Prasanth Kumar	Assistant Professor	Member	
8	K.Chandrakala	Assistant Professor	Member	 12/02/20
9	D.Amani	Assistant Professor	Member	 12/2/2020

Minutes of Board of Studies Meeting:

- The BOS meeting was held at IQAC, MG Block of SMEC on 12th Feb 2020 at 10 AM. Dr. P. Santosh Kumar Patra, Principal and Dr. D. Ranadheer Reddy, Head of the Department, S & H, SMEC extended a warm welcome to Dr. NVSN Lakshmi, Assistant Professor, JNTUH; Dr. G. Venkata Ramana, Associate Professor, BVRIT and Dr. A. Usha Bala, Professor, CMRIT.
- The Chairman BOS, Department of English Dr. D. Sunil, briefed the committee about the agenda of the meeting.
- The committee suggested that the students should be acquainted with MOOC to enhance the learning abilities.
- The panel proposed that the students should use AICTE referred books for reference.
- The course structure and the detail syllabus of 1) Professional English 2) English Language and Communication Skills Lab 3) Gender Sensitization were discussed and approved.

The meeting was concluded with vote of thanks by HOD at 1.00 pm.

Photograph:



Copy to:
Principal
IQAC
All the members

Dr. D. Sunil
Chairman - BOS
Dr. D. SUNIL